

**Windham County Natural Resources Conservation District  
Supervisor Meeting**

**June 9, 2021 at 6:30 PM**

795 Bonnyvale Rd, Brattleboro, VT 05301

**Minutes**

**New Business:**

**Unfunded Cooperative Agreements** – Vicky Drew and Wynea Buford joined the board via ZOOM to discuss the Unfunded Cooperative agreement between NRCS and WCNRCD that outlines what NRCS provides to the district in terms of office space, technology, etc. and what NRCS expects the district to do for NRCS in terms of an Annual Report, etc.

Vicky and Wynea also mentioned potential changes in the office configuration due to some positions that may continue to be virtual.

Also discussed was a potential source water issue in Vernon. We'd heard about this before in discussion with Marie Caduto (DEC).

**Proposed FY22 Budget:** Cory had shared the draft FY22 budget with the board previous to the meeting. **A motion was made and seconded to approve this budget with income and expenses in the amount of \$ 120,105.18. Motion passed.**

**District Manager's Report:** Cory's report was discussed. It included a section on the AG Outreach Specialist Position/FY22 Budget Proposal which the board discussed before acting on the hiring process for the new position below.

**On-Going Items:**

**Hiring Process for Agricultural Outreach Specialist:** The board reviewed an "Employment Opportunity Announcement" document dated June 11, 2021 they had received prior to the meeting. After this review the board agreed by consensus to use this document with some changes. They removed some bullets under the Critical Skills Needed section. This document will be used by Cory to post this position in the following places: WC NRCD Website, WC NRCD Facebook, Indeed.com, Front Porch Forum, Brattleboro Commons, VACD newsletter and website, shared with NRCS. The timeline for this was also discussed. Cory will oversee this process even during his time away so we can hopefully have interviews with candidates in early July.

**Secretary's Report:**

Approve minutes from May 12: Still waiting on minutes from the secretary, so not approved.

**Review Upcoming Supervisor Meeting Dates:**

It was decided to skip a July meeting since we will need time for interviews. Our next meeting will be on August 18, 2021 in person at Meg Kluge's home with an option to join via ZOOM.

**Future Agenda Items**

1. Annual Meeting

**Other Business:** None that I found.

Respectfully submitted,  
Linda Corse  
Chair